



**ClassCharts**

Part of **tes**

GDPR Sharing Mode – Xporter on Demand

# GDPR Sharing Mode – Xporter on Demand

When setting up Xporter on Demand with Class Charts, you are given the option to ‘include all’ pupils & teachers on roll, or ‘exclude all. This allows you to only sync specific pupils & teachers into Class Charts.

This guide will take you through step-by-step on how you can edit your current sharing mode list to include new Year 7s for September, or if you want to add/remove pupils/teachers at any point throughout the year.

## Logging into Xporter on Demand

To log into Xporter on Demand, please visit <https://manage.groupcall.com>

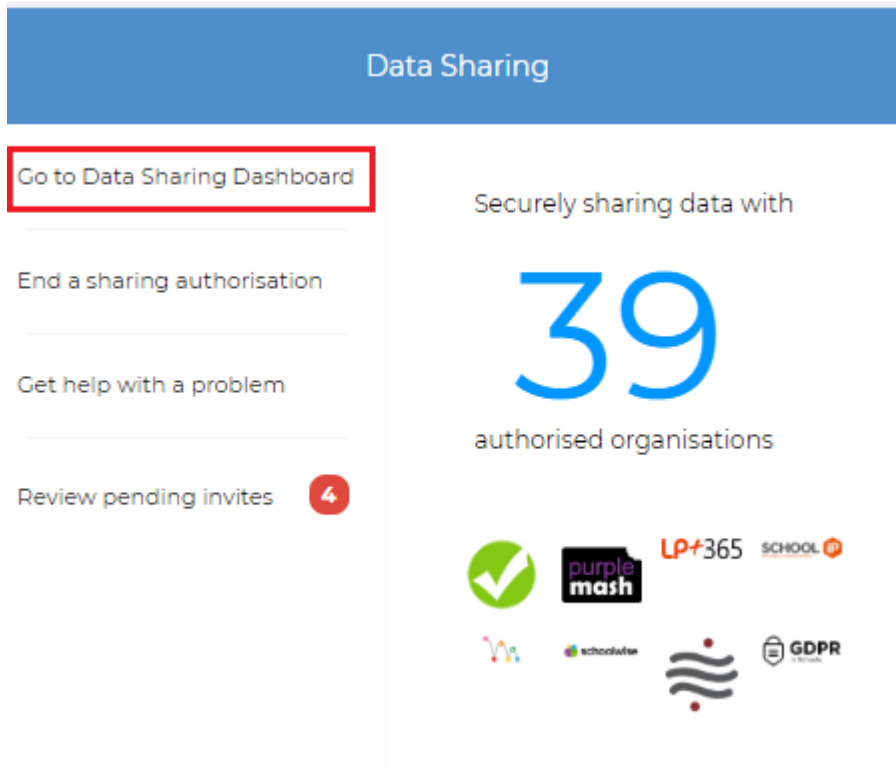
If you’re not already logged in, you will need to login to your schools Xporter on Demand portal to change your GDPR Sharing settings for Class Charts.

The schools Xporter on Demand login credentials may be held by a member in the Senior Leadership Team at your school.

If you’re unsure on your login credentials, you can reset them using the ‘forgotten password’ feature, or by contacting Groupcall to check which member of staff in the school has these credentials on 020 8506 6100 / [support@groupcall.com](mailto:support@groupcall.com)

# Navigating to the Class Charts sharing options

Once logged in, click on 'Go to Data Sharing Dashboard' as shown in the screenshot below (highlighted in red).

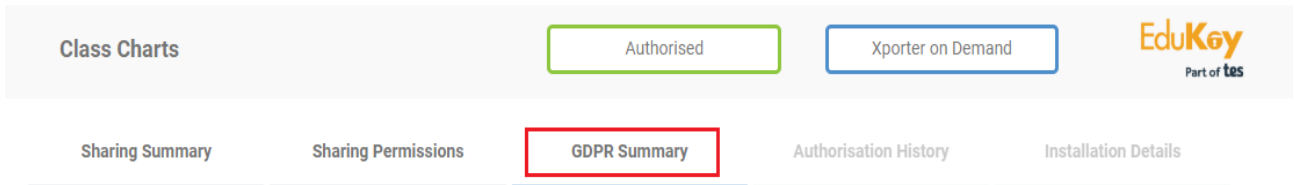


Click on the 'Class Charts' tile

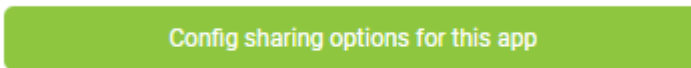


# Navigating to the Class Charts sharing options

When clicking on the 'Class Charts' tile, you will notice a new window appear with more options – click on the 'GDPR Summary' tab



At the bottom of the window, click on the 'config sharing options for this app' button



On this screen, you will see your sharing mode, included people & feed status. You can change this by clicking the 'Change' button, or continue with your selected sharing mode and 'ticking' the relevant pupils and/or teachers you want to sync into Class Charts.

Sharing Mode: Include all by default and exclude individuals

Included People: Students, Staff and Contacts

Feed Status: Enabled

Search Filter:  Year Group:  Reg Group:  Person Type:

Name	Person Type	Day of Birth	Year Group	Reg Group	Status	Comments
Chris Aaron	Student	1	8	8A	<input type="checkbox"/> Included by Default	<input type="text"/>
Daniel Aaron	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Jason Aaron	Student	8	8	8B	<input type="checkbox"/> Included by Default	<input type="text"/>
Jonas Aaron	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Judith Aaron	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Liz Aaron	Student	1	8	8C	<input type="checkbox"/> Included by Default	<input type="text"/>
Sophie Aaron	Student	1	8	8D	<input type="checkbox"/> Included by Default	<input type="text"/>
Tia Aaron	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Graham Abbess	Student	29	11	11A	<input type="checkbox"/> Included by Default	<input type="text"/>
Hilda Abbess	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Terry Abbess	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Grenetta Abbey	Student	24	(13)	(C)	<input type="checkbox"/> Included by Default	<input type="text"/>
Helen Abbey	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Louise Abbey	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Robert Abbey	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Sean Abbey	Student	19	11	11B	<input type="checkbox"/> Included by Default	<input type="text"/>
Steven Abbey	Contact				<input type="checkbox"/> Included by Default	<input type="text"/>
Saadaa Aboullah	Staff				<input type="checkbox"/> Included by Default	<input type="text"/>

# Prefer a YouTube guide?

<https://youtu.be/WoCRjgpX5Ko?t=229>

# Further support

Please do not hesitate to get in touch if you require additional support or training  
[support@classcharts.com](mailto:support@classcharts.com)



[www.classcharts.com](http://www.classcharts.com)

Class Charts offers an easy solution to seating plans and behaviour management, reducing the workload for teachers.



[www.provisionmap.co.uk](http://www.provisionmap.co.uk)

Provision Map has been carefully designed to assist SEN/ALN Co-ordinators with managing provisions & interventions in their schools.



[www.safeguardmyschool.co.uk](http://www.safeguardmyschool.co.uk)

Safeguard my School provides an easy and effective way to manage safeguarding of your students.



[www.literacyassessment.co.uk](http://www.literacyassessment.co.uk)

This system quickly assesses the literacy standards of groups of pupils & tracks progress over time.



[www.schoolrobins.com](http://www.schoolrobins.com)

School Robins is a powerful communications tool designed for school leaders. It removes the paper trail of round robins.